

**SILLIMAN UNIVERSITY ELEMENTARY SCHOOL
PAYMENT SCHEDULE
SY 2018-2019**

	<u>Payment Deadline</u>	<u>Grade 1</u>	<u>Grade 2</u>	<u>Grade 3</u>	<u>Grade 4</u>	<u>Grade 5</u>	<u>Grade 6</u>
Downpayment	During Enrollment	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00	6,500.00

* Log in to your MySilliman account at my.su.edu.ph to accomplish the Undertaking with Release of Liability **before enrollment**. Due dates for installment payments would depend on the chosen payment schedule.

POLICY GUIDELINES:

1. A 3% discount is given for full cash payment upon enrollment but not later than June 4, 2018.
This is subject to an annual review.
2. Unless proof of the lower income is shown, students will be assessed on the basis of the higher Academic Enhancement Fee (AEF) rate (AFI above P150,000). To avail of the lower AEF rate, the parents' 2017 Income Tax Return must be submitted during enrollment, but not later than June 30, 2018. (Faculty and Staff and their dependents cannot avail of the lower AEF rate since they already enjoy tuition privileges.)
3. For parents who have two or more children enrolled at SU, discounts on the Academic Enhancement Fee are granted as follows:

First child - None	Third - Fifth child - 40% (each child)
Second child - 20%	


A list of children, and their corresponding levels, must be submitted at the time of enrollment. Birth certificates of each child should be submitted at the Business and Finance Office not later than June 30, 2018 if none had been submitted in the preceding school year.
4. Withdrawal of enrollment for reasons other than sickness or physical injury should be done within the first five days from the start of classes to avail of full refund of downpayment (minus registration fee, and service charge of P50.00). Withdrawals made after this period will be charged as follows:

Within the first month, but not later than June 30, 2018 - the amount paid or charged as downpayment.
After June 30, 2018 but not later than October 31, 2018 - 50% of total fees.
After October 31, 2018 - 100% of total fees.
5. Mid-term transferees admitted for enrollment at SUES shall be charged on a prorata basis, but not lower than 50% of total fees.
6. Non-credit attendance (auditors) shall be charged on a prorata basis.

Prepared by:


ATTY. FE MARIE DICEN-TAGLE
VICE- PRESIDENT FOR FINANCE

Approved by:


DR. BETSY JOY B. TAN
ACTING PRESIDENT

**SILLIMAN UNIVERSITY ELEMENTARY SCHOOL
SCHEDULE OF SUBSIDIZED FEES
SY 2018-2019**

FOR FILIPINO CITIZENS WHO DO NOT HAVE OUTSIDE INSTITUTIONAL FUNDING

	<u>Grade 1</u>	<u>Grade 2</u>	<u>Grade 3</u>	<u>Grade 4</u>	<u>Grade 5</u>	<u>Grade 6</u>
Tuition Fee	27,958.99	25,417.26	25,417.26	25,417.26	23,106.60	23,106.60
Miscellaneous Fees	7,786.10	7,632.10	7,632.10	8,261.30	8,261.30	8,745.30
Academic Enhancement Fee	3,960.00	3,300.00	3,300.00	3,300.00	3,300.00	3,300.00
	<u>39,705.09</u>	<u>36,349.36</u>	<u>36,349.36</u>	<u>36,978.56</u>	<u>34,667.90</u>	<u>35,151.90</u>
Breakdown of Miscellaneous Fees:						
Activity fee	266.20	266.20	266.20	266.20	266.20	266.20
Athletics fee	266.20	266.20	266.20	266.20	266.20	266.20
Computer fee	1,100.00	1,100.00	1,100.00	1,650.00	1,650.00	1,650.00
Cultural fee	210.00	210.00	210.00	210.00	210.00	210.00
Service Learning Activity fee	121.00	121.00	121.00	121.00	121.00	121.00
Outreach Activity fee	121.00	121.00	121.00	121.00	121.00	121.00
Curriculum Competition fee	133.10	133.10	133.10	133.10	133.10	133.10
Energy Fee	3,120.00	3,120.00	3,120.00	3,120.00	3,120.00	3,120.00
EDP Fee	79.00	79.00	79.00	79.00	79.00	79.00
Guidance & Counselling fee	200.20	200.20	200.20	200.20	200.20	200.20
Hospital Plan	712.80	712.80	712.80	712.80	712.80	712.80
Instructional Materials Fee	200.20	200.20	200.20	200.20	200.20	200.20
Insurance Fee	105.60	105.60	105.60	105.60	105.60	105.60
Laboratory Fee	200.20	200.20	200.20	200.20	200.20	200.20
Library fee	300.30	300.30	300.30	300.30	300.30	300.30
P.E. fee	72.60	72.60	72.60	151.80	151.80	151.80
Registration fee	191.00	191.00	191.00	191.00	191.00	191.00
Stones & Pebbles (newsletter)	200.20	200.20	200.20	200.20	200.20	200.20
Student Center fee	27.50	27.50	27.50	27.50	27.50	27.50
Alumni fee						133.10
Graduation fee						350.90
*ID Fee	154.00					
ID Sticker	5.00	5.00	5.00	5.00	5.00	5.00
Total Miscellaneous Fees	<u>7,786.10</u>	<u>7,632.10</u>	<u>7,632.10</u>	<u>8,261.30</u>	<u>8,261.30</u>	<u>8,745.30</u>

* ID Fee = P154 is charged to all Grade I and new students.