

Campus Security and Safety Office (CSSO)

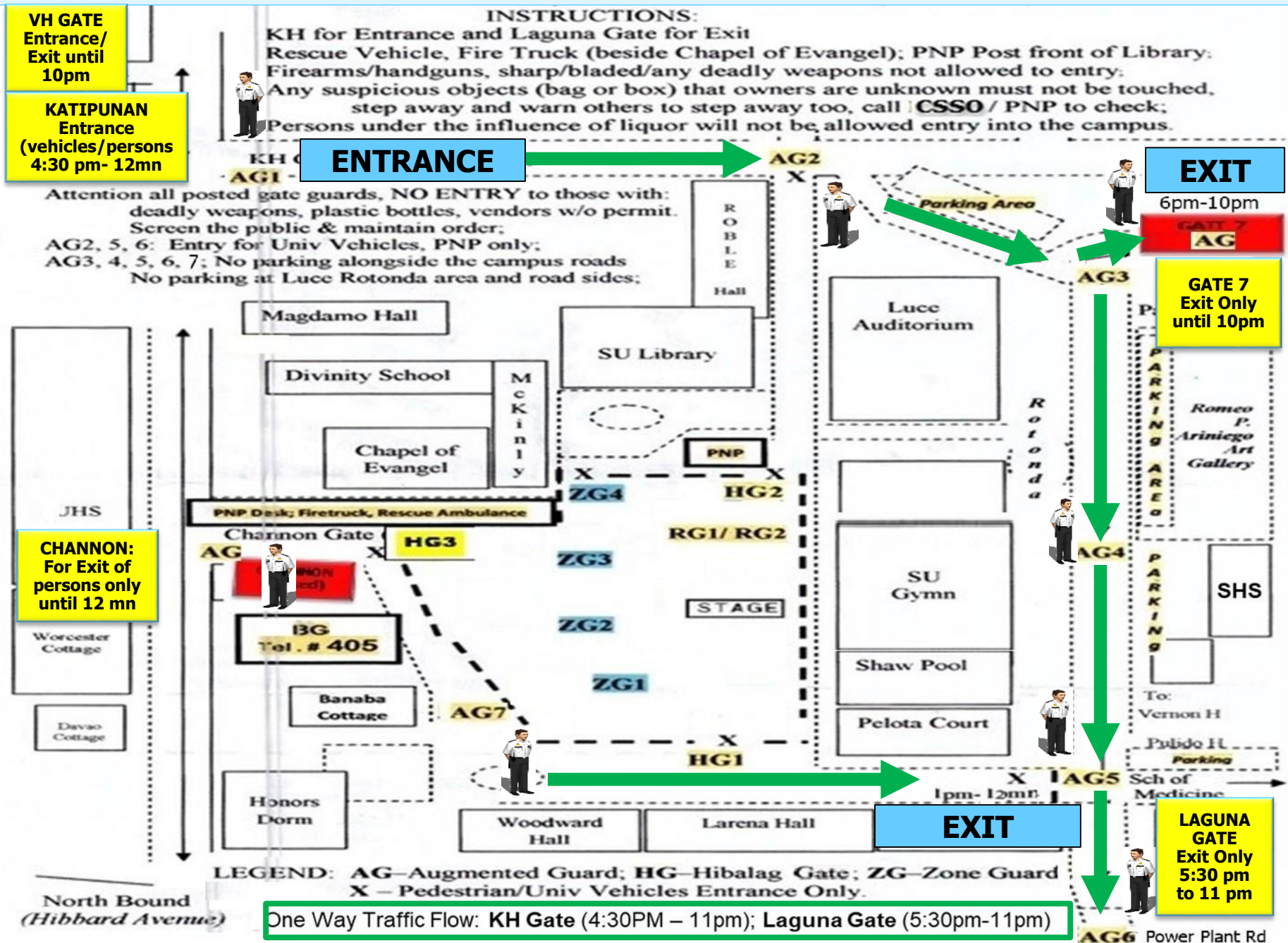
Administrative Instructions (123rd Founders Day: Gates, Traffic and Parking)

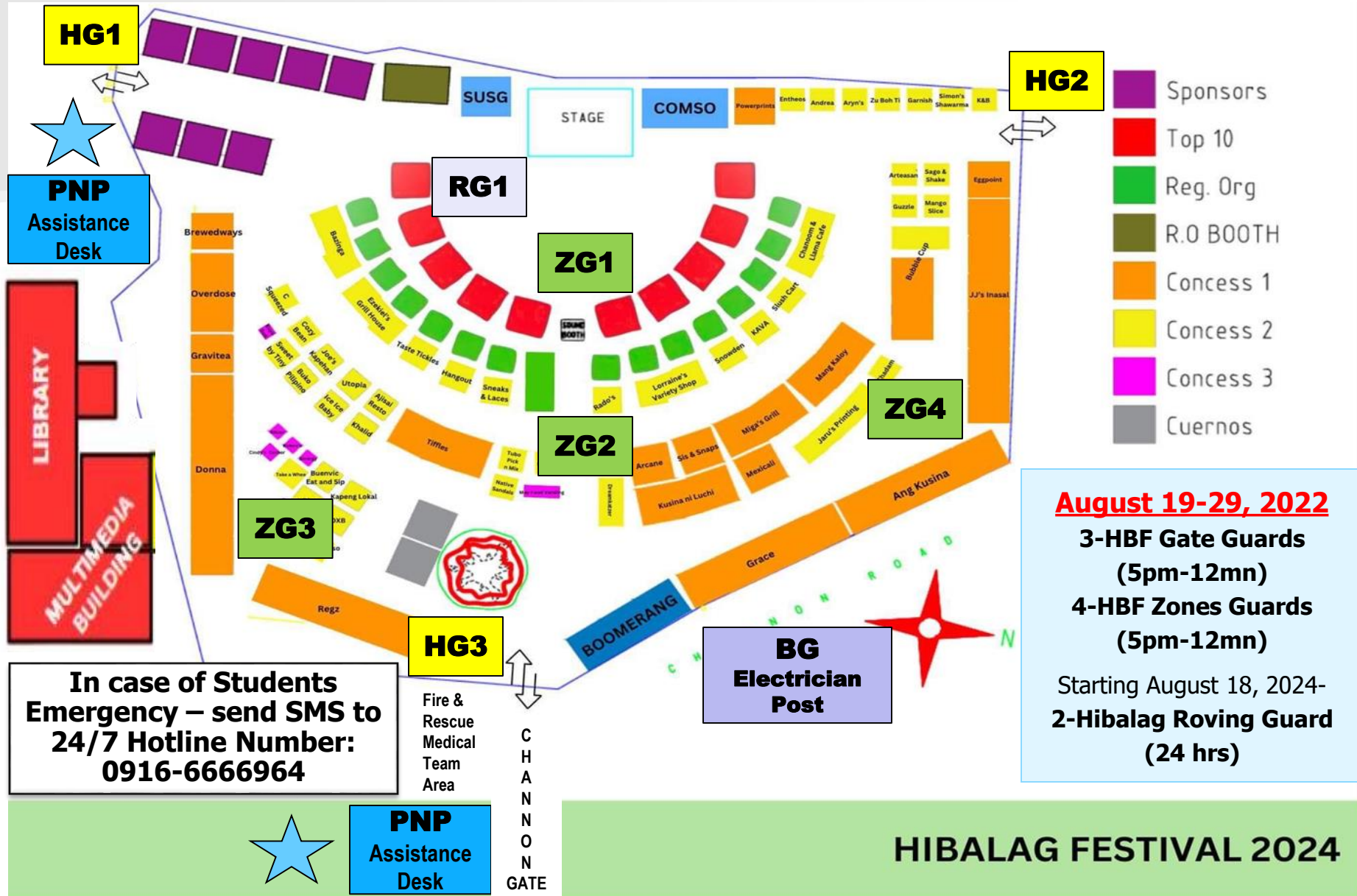
For Information and guidance:

**2LT RODOLFO JULL B LOCSIN JR PA (RES)
OIC Security Officer**

Attn:

CSSO Opn Ofcr RD Ismil
SCO Eric Ramos
SCO Arman Hamac
CFORCE SS & SI







PNP Assistance Desks Time

Admin & Channon Gates - 24/7

KH, Gate 7, Laguna, Hibalag Entrance Gate: 5pm-12mn



Silliman Church

GATE 7
Time:
5pm-12mn

In case of Students' Emergency – send SMS to Hotline Number 24/7: 0916-6666964

LAGUNA GATE
Time:
5pm – 12mn

Luce Auditorium

Univ. Gym

Main Library

HBF Entrance
Time:
5pm-12mn

HIBALAG BOOTH FAIR AREA

KATIPUNAN
Time:
5 pm- 12mn

Police Outpost

ADMIN GATE
24/7

Tanods (2)
5:30 pm-12mn

CHANNON:
24/7

Security Guard Posts & Deployment Time

5 pm- 12 mn (7 hrs):

KH Gate, Nursing Junction,
Luce Auditorium Junction,
SU Gym & Channon Gate

1 pm – 12 mn (11 hrs):

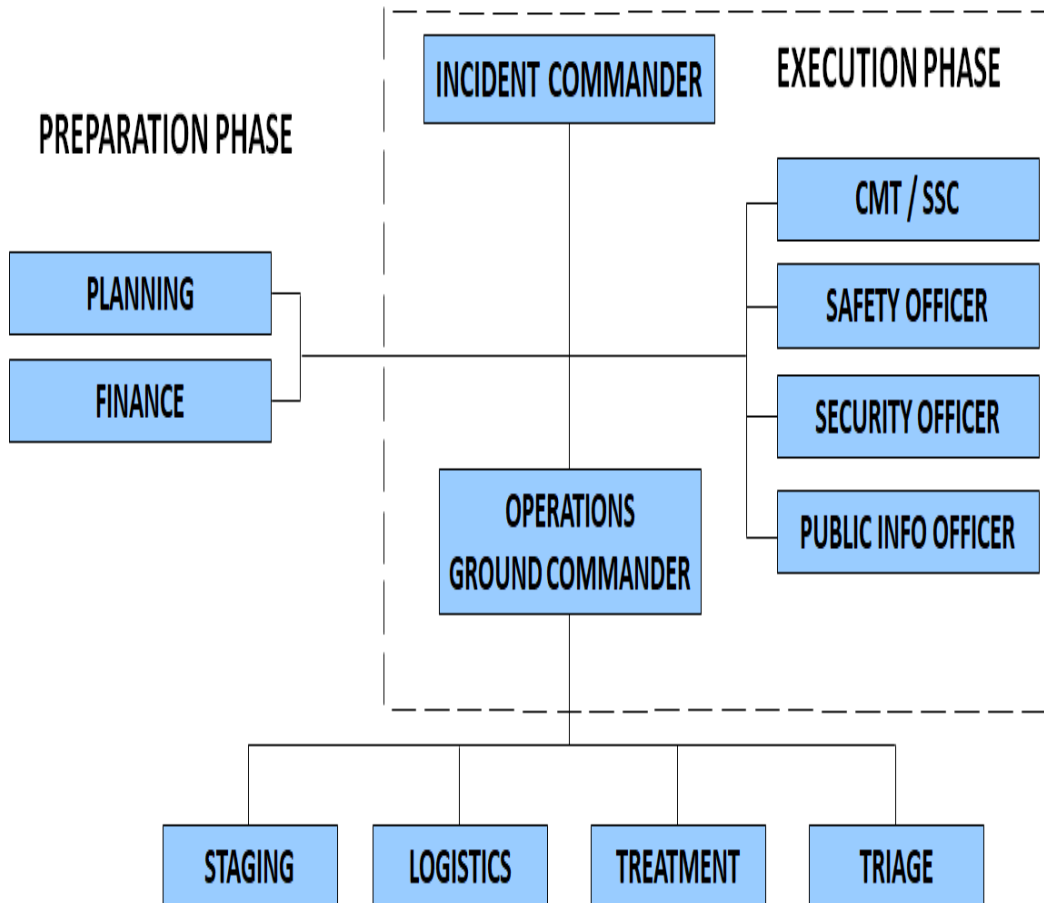
Doltz Corner & Banaba Cottage Area:

INCIDENT ACTION PLAN

Bomb Threat/Knife Attack/Shooting Incidents/Mass Shooting

SILLIMAN UNIVERSITY ICS STRUCTURE

ICS Contact Number
035-422-6002 loc. 299



Logistics

- Engr. Edgar S. Ygnalaga, Jr. (BG Superintendent)
- Dr. Edna Gladys Calingacion (OSS Dean)
- Mr. Princeton Apura (SHRD)
- Mr. Bontigao, et. al. (Dorm Managers)
- Mr. Abe Cadeliña (SOAD)
- Asst. Prof. Ana Vee Riconalla (Food Services)

Safety

- Rodolfo Jull Locsin, Jr. (CSSO)
- Azil Aplaoon (Triage)

Finance

- Business Office

Information

- Asst. Prof. Melita C. Aguilar (OIP)

HIBALAG 2024 | EVACUATION PLAN



LEGENDS

	- SILLIMAN BUILDINGS		- SAFE ZONE		- Walk way
	- RESCUE		- Emergency Exit		
	- Assigned to the right side		- Fire Hydrant		
	- Assigned in the left side		- GUARD HOUSE		
	- Assigned in the center		- Police		
	- Clear area				
	- Stage				
	- Pool				
	- Trees				
	- Buildings and Grounds				
	- HAND WASHING AREA				

EMERGENCY HOTLINE NUMBER

DUMAGUETE POLICE STATION - 0917 933 0022

DUMAGUETE FIRE STATION - 0977 198 1900

DUMAGUETE ONE RESCUE - 0928 513 9110

STUDENT HOTLINE - 0916 666 6964

EVACUATION PROCEDURE

- STOP ALL ACTIVITIES:** Cease all activities immediately and activate the alarm.
- MOVE TO ASSEMBLY AREA:** Proceed to the designated assembly or evacuation area.
- ASSIST WITH EVACUATION:** Volunteers or designated personnel should help others evacuate safely.
- FOLLOW EXIT SIGNS:** Use the nearest safe exit as indicated by the signs.
- DO NOT RE-ENTER:** Only return to the area after receiving an official "ALL CLEAR" from authorities.
- SPECIAL SITUATIONS (e.g., Bomb Threats):** Evacuate calmly and orderly to the nearest exit points.
- PROCEED TO DESIGNATED AREAS:** Once safe, move to specified evacuation locations as directed. (1) Front of Luce Auditorium, (2) Old Alaska Court front of Honors Dorms.
- WAIT FOR FURTHER INSTRUCTIONS.**

EMERGENCY SITUATION PLAN

Bomb Threat/Knife Attack/Shooting
Incidents/Mass Shooting

INCIDENT COMMAND CENTER (ICS)

GATE 7 Exit
Only until
10pm

MS (1);
SUMCFI Gate (Closed)

ARINIEGO
ART
GALLERY

LUCE
AUDITORIUM

GYM

LAGUNA
GATE
Exit Only
5:30 pm
to 11 pm

SU
LIB

HIBALAG
AREA

PWB/HH
PED GATE
(Closed)

UCS (1)

VH GATE
Entrance
Exit until
10pm

KATIPUNAN
Entrance Only
5 pm- 12mn

CHANNON:
Exit Only until
12 mn

Police

ADMIN

BG/ES

Evacuation
Areas:

Alaska Court
Old Tennis Court

Venues:

At Hibalag Area
At the Miss Silliman Night

Evacuation Areas:

-to Alaska Court
-Freedom Park

SUHS
(2)

In case of Students
Emergency – send SMS to
Hotline Number 24/7:
0916-6666964

In the event of bomb threat, all persons (organizers/audiences) in the area should evacuate to the nearest exit points in an orderly and calm manner. **Note:** Any **suspicious object (a bag or a box)** that is not in its natural place or its owners are unknown, do not touch or open it, step away from it, warn others to step away and call the CSS office for assistance.

As soon as the people have exited the danger site, they will be requested by authorities to a safe place.

The Incident Action Plan (IAP) of the SU-ICS shall be followed