



EIFFEL PROGRAM VADE-MECUM 2019

The Eiffel Excellence Scholarship Program is awarded to two types of studies:

- **Masters level, for a duration between 12 and 36 months;**
- **Doctorate or PhD level, for research periods in France of up to 12 months, as part of a cotutelle or joint doctoral thesis supervision (preferably in 2nd year of PhD).**

PRESENTATION OF THE PROGRAM

1. Objectives of the Eiffel Program

The Eiffel Excellence Scholarship Program was established by the French Ministry for Europe and Foreign Affairs to enable French higher education institutions to attract top foreign students to enrol in their masters and PhD programs.

It gives opportunity to the future foreign decision-makers of the private and public sectors, in priority areas of study, and encourages applicants from developing countries at master's level, and from developing and industrialized countries at PhD level.

2. Fields of study

Eiffel scholarships are available in four main fields:

- Law studies;
- Economics and management;
- Engineering sciences at master's level, Science in a broad sense at PhD level (engineering sciences; exact sciences: mathematics, physics, chemistry and life sciences, nano and biotechnology, earth sciences, sciences of the universe, environmental sciences, information and communication science and technology);
- Political sciences.

3. Levels of study

French higher education institutions nominating candidates for the Eiffel Program commit to enrol them:

- in a master's degree program;
- in an engineering program;
- or in a PhD program in a cotutelle or joint doctoral thesis supervision, in partnership with a foreign higher education institution.

4. Duration of the scholarship

4.1. Master's level

The scholarship is awarded for:

- a maximum of 12 months for entry at Master 2 level,
- a maximum of 24 months for entry at Master 1 level,
- a maximum of 36 months for an engineering degree.

It is awarded on the condition that the student complies with the academic requirements of each academic year.

Should the student wish to take an intensive language course beforehand, the Eiffel scholarship duration can be extended by a maximum of two months, if this is clearly indicated in the application.

The Eiffel scholarship does not cover the cost of such language courses.

Gap years or periods are not covered by the Eiffel scholarship.

The scholarship may cover internship periods of no more than 25% of the total duration of the master program (please see "duration of the scholarship" at page 4 of the application file) The internship period must be an integral part of the course and be referred as mandatory in the higher education institution curriculum. If the internship is not mandatory or exceeds the 25% of the master duration, the scholarship will be interrupted.¹

If students receive preferential student housing from Campus France, they must inform of any internship period as soon as possible.

The academic program is only covered by the Eiffel scholarship for **periods taking place in France.**

If the academic program includes an international academic exchange, **in a different institution**, the scholarship shall be suspended for period spent abroad, **with deferral of the scholarship.**

¹ Campus France will carry out a case-by-case study to decide, in collaboration with the Ministry, whether the housing allowance is maintained or not, depending on the context of the student housing and of the internship remuneration.

If the academic program includes an international academic exchange **in the same institution**, the scholarship shall be suspended during the period spent abroad, **without deferral of the scholarship**.

If the student signs an apprenticeship contract or a professional training contract, the scholarship shall be automatically terminated.

4.2. PhD level

The Eiffel scholarship is awarded for a maximum of 12 months.

With the approval of the Selection Commission, the scholarship can be divided into 2 or 3 periods in France of 3 or 4 months each. The scholarship can be divided over a maximum of 3 calendar years.

Only law students can take French language courses alongside their studies. This must be clearly requested in the application.

If the language course is not clearly requested in the application, it will not be granted afterwards.

5. Benefits of the scholarship

5.1. Master's level

The Eiffel scholarship consist of a monthly allowance of €1,181 (a maintenance allowance of €1,031 and a monthly stipend of €150). In addition, the following benefits are covered:

- International transport²: a round-trip international ticket Country of origin - France;
- National transport: a train ticket to the first study location; a train ticket from the last study location to the airport for the return to the country of origin;
- Local transport: reimbursement of up to a maximum of €50 of the trip between the airport or train station and the first study location (taxi or public transport);
- Health insurance by Campus France, for the time needed to register to French Social Security, for students from outside of the European Economic Area (EEA);
- Mutual health insurance (mutuelle);
- Cultural activities.

Subject to certain conditions, students may also benefit from a housing allowance, within the 3 months following signature of the housing contract.

5.2. PhD level

The Eiffel scholarship includes a monthly allowance of €1,400. In addition, the following benefits are covered:

² The student has a maximum of one year after the end of the scholarship to assert this right to repatriation. Purchase of the return ticket by Campus France or reimbursement if the ticket is purchased by the student. The reimbursement must respect an average costs criteria which varies according to the geographical zone.

- International transport: a round-trip international ticket Country of origin - France;
- National transport: a train ticket to the first study location; a train ticket from the last study location to the airport for the return to the country of origin;
- Local transport: reimbursement of up to a maximum of €50 of the trip between the airport or train station and the first study location (taxi or public transport);
- Health insurance by Campus France, for the time needed to register to French Social Security, for students from outside of the European Economic Area (EEA);
- Mutual health insurance (mutuelle);
- Cultural activities.

Subject to certain conditions, students may also benefit from a housing allowance, within the 3 months following signature of the housing contract.

5.3. For both master's and PhD levels

In order to receive the first instalment of the monthly allowance, students must have started their academic program at the host institution in France. An interruption of the scholarship implies an interruption of all benefits.

Tuition fees are not covered by the Eiffel Program.

The French Ministry for Europe and Foreign Affairs expects the educational institutions, whose international influence is enhanced by this program, make sure students receive the best financial support.

Students admitted to public educational institutions are, as French government scholarship holders, exempted from enrolment fees.

The Eiffel scholarship holders will be affiliated to the Campus France health insurance, pending their affiliation to the French Social Security, which must be done as soon as possible.

Students must register on the following website <https://etudiant-etranger.ameli.fr/#/> In order to benefit from the French Social Security. The website is available in French and English.

European students with a European Health Insurance Card do not need to do anything else, even if they start their studies in France in the academic year 2019/20. They continue to have access to healthcare in France and their medical expenses can be partly reimbursed as if they were in their home country.

SELECTION PROCESS

6. Eligibility

- **Nationality**: this program is reserved for non-French nationals. Candidates with two nationalities, one of which is French, are not eligible.
- **Age**: for master's level, candidates must be no older than 30 on the date of the 2019 Campaign, that is, students born after March 1988. At PhD level, candidates must be

no older than 35 on the date of the 2019 Campaign, that is, students born after March 1983.

- **Origin of applications:** only applications submitted by French educational institutions are accepted. These institutions commit to enrolling scholarship holders on the academic program for which they have been selected. Applications submitted by any other means shall not be considered. Furthermore, any candidate nominated by more than one institution shall be disqualified.
- **Levels of study:** scholarships are granted to candidates wishing to enrol on a master's program, including at an engineering school, and for PhD students. The Eiffel Program does not apply to French-run master's programs abroad.

The Eiffel scholarship does not apply to training under an apprenticeship contract or a professional training contract.

- **Scholarship incompatibilities:** foreign students who, at the time of application, have already been awarded a French government scholarship from another Program, are not eligible, even if the scholarship only covers health insurance.
- **Eiffel master's scholarship:** no application will be accepted for any student already rejected at an earlier application campaign, even if the application is submitted by a different institution or in another field of study. Students who have already been awarded an Eiffel scholarship at master's level are not eligible to re-apply at master's level.
- **Eiffel PhD scholarship:** Institutions may nominate a candidate who was previously awarded an Eiffel scholarship at master's level for a scholarship at PhD level. Candidates who have already been awarded an Eiffel scholarship during their PhD cannot be awarded a scholarship for a second time. No application will be accepted for any student already rejected at an earlier application campaign, even if the application is submitted by a different institution or in another field of study.
- **Language skills:** when pre-selecting non-French-speaking candidates, institutions must make sure that their language skills meet the requirements of its academic program.

Students studying at an academic program abroad have **priority** over those already living in France.

7. Calendar

- Application forms online submission: week of October 15th 2018.
- Deadline for the reception of applications by Campus France: January 11th 2019.

The student must contact the institution that will submit his application in order to know the deadline for submission of his candidacy to this institution;

- Publication of results: week of March 25th 2019.

The results are announced in March in order to allow students who are applying to other scholarship programs to know whether they have been selected to an Eiffel scholarship and to make informed study choices.

The Eiffel scholarship cannot be held concurrently with either a French government scholarship, an Erasmus + scholarship or a scholarship from the “Agence Universitaire de la Francophonie”. In that case, selected candidates must renounce to one of the two scholarships. If they decide to renounce to the Eiffel scholarship, they must immediately inform Campus France, the administrator the Eiffel program on behalf of the French Ministry for Europe and Foreign Affairs.

8. Nomination of candidates

8.1. French higher education institutions pre-select candidates for the Eiffel Scholarship among the foreign students admitted to one of their academic programs.

8.2. The institutions complete and submit applications online on behalf of their candidates.³ They must make sure that the applications fulfil the Eiffel Program criteria.

The total duration of the academic program, including mandatory internships in France or abroad must be clearly stated in the application. Each institution can nominate a maximum of 40 candidates per field of study for a master’s scholarship.

Incomplete applications will be rejected.

8.3. In order to facilitate the evaluation of the applications, the submission must contain only 2 files: the "application file" and a second file containing all the "attachments"

8.4. The institutions must send to Campus France, by the 11th of January 2019 at the latest, by recorded post with acknowledgement of receipt, the list of applications previously submitted online.

This document must bear the institution’s stamp and the signature of the head of the institution (university president or director), or his or her representative.

9. Selection of successful candidates

The Services of Cooperation and Cultural Action (SCAC) of the French embassies give a consultative opinion on the applications of candidates from their respective countries.

The selection procedure is carried out by a committee composed of four groups of experts (one per field of study). The members of these groups cannot evaluate applications submitted by institutions to which they are institutionally associated.

³ There is a different application form for each level of study (Masters and PhD).

The evaluation of applications takes into account the consultative opinion of the French embassies.

The selection criteria are as follows:

- the excellence of the candidate, as demonstrated by his or her academic background, and for PhD students, the originality of his or her research subject;
- the international policy of the institution nominating the candidate⁴, its actions in the geographical area in question, the excellence of the host department, the relevance of the candidacy presented, its efforts to promote and enhance the Eiffel Program and its continued support of scholarship holders, especially through a partnership with France Alumni (<https://www.francealumni.fr/en>);
- the cooperation and partnership policy of the French Ministry for Europe and Foreign Affairs, and in particular, the priority given to certain countries for this Program.

The committee grades each candidate according to these three criteria. It sets a minimum threshold for admissibility and allocates the scholarships as follows, depending on the number available:

- at least 70% of the scholarships are awarded to the highest-scoring candidates;
- the remaining scholarships are distributed among the institutions that have not received one, among admissible candidates.

These selected applications represent the definitive list of successful candidates.

10. Publication of results

The list of successful candidates is published on the Campus France website:

<http://www.campusfrance.org/en/eiffel>

Each institution receives the results for all their submitted applications.

The deliberations of the selection committee are not communicated. Its decisions are final and no explanation is provided.

11. Participation of French embassies

The Services of Cooperation and Cultural Action (SCAC) of the French embassies may be requested by institutions to help them identify and pre-select the best candidates from their respective countries.

For the master degree, they give their opinion on the applications of candidates from the country in which they are located.

⁴The international policy of the establishment, not that of the individual department.

PRACTICAL INFORMATION

The French Ministry for Europe and Foreign Affairs has assigned the management of the Eiffel Program to Campus France.

For more information, please go to: <http://www.campusfrance.org/en/eiffel>

Any question on practical issues can be addressed to:
candidatures.eiffel@campusfrance.org