

**Silliman University Medical School
Dumaguete City**

**ADMISSION PROCESS
SY 2021-2022**

Email **COMPLETE SCANNED REQUIREMENTS** from the original copy (List can be viewed at the University website su.edu.ph under "Registrar & Admissions - Admission Procedures")

Send to SU Medical School at sums@su.edu.ph (One-PDF file)

Submission Deadline: June 30, 2021



ONLINE INTERVIEW (for scheduling)



Once accepted, secure **PERMIT-TO-ENROLL** by emailing the submitted requirements to admissions_college@su.edu.ph (Registrar's Admissions Office)



Secure **STUDENT ONLINE ACCOUNT "LOG-IN DETAILS"**
Send the request of username & password to oss@su.edu.ph (Office of Student Services)



Pay the P20, 000.00 **DOWNPAYMENT** (Business & Finance Office)
Make sure that you are tagged as "Ok to Enroll" for 1st Semester of the incoming School Year.



To be listed in the **OFFICIAL ENROLLEES**, email sums@su.edu.ph the scanned Downpayment SU Official Receipt/Student Ledger (not the bank deposit slip) and Permit-to-Enroll
Follow your Batch Deadline as instructed for processing in order to secure your slot. If done, wait for the 1st Semester enrollment period.



During the **1st SEMESTER ENROLLMENT PERIOD**, log-in to your Student Online Account and choose your desired Payment Scheme. If done, monitor your **OFFICIAL ENROLLMENT** on the same account to view your subjects and schedules.
For questions & clarifications, email directly gregrdandal@su.edu.ph



Once officially enrolled, secure your **STUDENT ID** by emailing oss@su.edu.ph (Office of Student Services)



CLASSES