



General Requirements, Policies and Guidelines of University Scholarships and Grants

As a general rule, scholarships are awarded to students who meet the minimum criteria set by the University through the Scholarship Committee.

General Statements:

1. A scholarship is a privilege and not a right. It carries with it certain responsibilities and duties.
2. Students may apply for the various scholarships offered by the University, the awarding of the scholarship will be based on the decision of the Scholarship Committee.
3. Students applying for scholarships will be notified of the result before the start of the enrollment period.
4. Scholarships are awarded only to full-time students based on their curriculum, with demonstrated financial need and academic merit.
5. Scholarships are subject to availability of funds, thus, every year the university determines the number of scholarships and aid that will be available to incoming first year continuing scholars.
6. To maximize financial assistance to as many students as possible, awarding of a scholarship will be limited to one family member only, unless otherwise stipulated by the donor/s.
7. University scholars are chosen according to rank (based on identified parameters) and the number of scholarships available for the year.
8. The education of the student is not the sole responsibility of the school. The student and his/her family are also expected to contribute (e.g. through earnings, assets, savings and even borrowings against future earnings) to the education costs incurred during the student's study in Silliman.

General Guidelines:

1. Students who wish to apply for a scholarship grant must comply with the minimum requirements on the set deadline.
2. Continuing scholars need to re-apply during the prescribed period. Non-compliance means automatic dropping from the Roster of Scholars.
3. Once the Roster of Scholars is drawn up, late applicants who fulfill the minimum conditions shall no longer be considered.
4. Successful candidates are required to sign the Scholarship Agreement indicating their acceptance of the terms and conditions of the scholarship.
5. Transferees can apply for a scholarship provided they come from accredited schools (PAASCU, PACUCOA, ACSU-ACI, PASUC, etc.).
6. Continuing students applying for special scholarships and grants-in-aid with the exception of the Service Scholarships (Aid to Athletes, Band, Campus Choristers and Dance Troupe) must have demonstrated an earnest effort by being self-sufficient in addressing one's educational need.



7. All incomplete grades must be completed on or before the following semester's Midterm Week before any financial assistance can be considered.
8. All applications must be submitted on or before the designated deadline set by the SSAD office.
9. Recipients must maintain the stipulated TQPA of the scholarship grant and must not have a grade below 2.0, F, W, or NG in any subject enrolled in the semester.
10. No two or more Comprehensive and Substantial Scholarships are awarded except for Partial Scholarships and Service Scholarships.
11. Recipients of Special Scholarships may also apply for Academic Scholarships.
12. In the case of University Honor Scholars, the corresponding honor attached to it shall be conferred on the student through an Honor Certificate, in lieu of any monetary consideration.
13. With the exception of the Service Scholarships, all the other scholarships, financial aid, grants, or special privileges/benefits administered by the university observes the 'No Cash Out' policy.
14. Recipients of the Service Scholarships may receive the monetary benefit when school obligations are fully paid.
15. The special scholarship grant can be availed for eight (8) semesters for a 4-year course/program and ten (10) semesters for a 5-year course/program which is subject to renewal/evaluation every semester. Shiftees can avail of Grants-in-Aid with the remaining semesters of the new program.
16. Children of faculty and staff members are not eligible for Special Scholarships and Grants-in-Aid except for Service Scholarship.

Criteria:

1. Applicants must belong to the first 5 ranks of the graduating class.

Applicant for Portal Scholarship must belong to the top 10 of the graduating class.
2. The family annual income of the applicant must not be more than Php350,000.00.
3. Applicant is willing to enroll in a priority course subscribed by the university for Portal Scholarship recipients.



Application Requirements

New Applicants:

1. Accomplished application form accompanied by a personal letter of application. On the blank space below, briefly write an essay about yourself, your goals in life and why you need this special scholarship and what it will mean to you if granted.
2. Photocopy of Form 138.
3. Scholarship Examination Result from the SU Testing Center.
4. Certification of honor/graduation rank from the High School Principal.
5. Latest income tax return or Certification as non-filer from the local BIR.
6. Recommendations from two (2) uninterested reliable persons from his/her community but not politicians and relatives, stating the economic condition of the family.
7. Certification from the District Conference stating that her/his parent/s are practicing pastor/s to a local church (state the name & location of the church) and the duration of the appointment. (for UCCP Pastor's children)
8. Certification from the District Superintendent that will certify that the applicant is a son/daughter of an ordained minister of the United Methodist church (state the name & location of the church) and the duration of the appointment. (for United Methodist Ministers' Children)

Continuing Applicants:

1. Accomplished application form accompanied by a personal letter of application. On the blank space below, briefly write an essay about yourself, your goals in life and why you need this special scholarship and what it will mean to you if granted.
2. Certified TQPA of 2.5 or better from the College.
3. Latest income tax return or Certification as non-filer from the local BIR of both parents.
4. Endorsement from the College Dean.
5. Certification from the District Conference stating that her/his parent/s are practicing pastor/s to a local church (state the name & location of the church) and the duration of the appointment. (for UCCP Pastor's children)

Transferee

1. Accomplished application form. On a separate sheet of paper, briefly write an essay about yourself, your goals in life and why you need this special scholarship and what it will mean to you if granted.
2. Photocopy of Informative Copy of Record (TOR) with a TQPA of 2.5 or better.
3. Latest income tax return or Certification as non-filer from the local BIR of both parents.
4. Certification from the District Conference stating that her/his parent/s are practicing pastor/s to a local church (state the name & location of the church) and the duration of the appointment. (for UCCP Pastor's children)
5. Certification from the District Superintendent that will certify that the applicant is a son/daughter of an ordained minister of the United Methodist Church (state the name & location of the church) and the duration of the appointment. (for United Methodist Ministers' Children)



Scholarship Application Procedure:

1. Applicants submit scholarship application requirements through this:
College- <https://forms.gle/DEkG43yT4GsButFx9>
Junior- <https://forms.gle/jHH6tSKy3DfugmVY7>
Senior- <https://forms.gle/2dXmXoBLs1TWT5gx7>
Continuing New Applicant for College in SU- <https://forms.gle/6yDAGEGJFZUdmfTE8>
Transferee- <https://forms.gle/VJHRbDmAgYsTueEf6>
Medical School - <https://forms.gle/9aDUyXmQmMAqbeWn6>
2. Qualified applicants will be interviewed by the Student Aid Committee.